



EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone 01482 887700

www.eastriding.gov.uk

Susan Lockwood Solicitor Director of Corporate Resources

To: All Members of SACRE

Your Ref:

Our Ref: CT/MG

Enquiries to: Catherine Train

E-Mail: Catherine.train@eastriding.gov.uk

Tel. Direct: (01482) 393206

Fax. Number: (01482) 393269

Date: 24 April 2008

Dear Member

East Riding Standing Advisory Council for Religious Education (SACRE)

Please find attached agenda papers for the next meeting of SACRE to be held on Wednesday, 7 May 2008 at 4.00 pm. The venue for the meeting is **Room 1, County Hall, Cross Street, Beverley.**

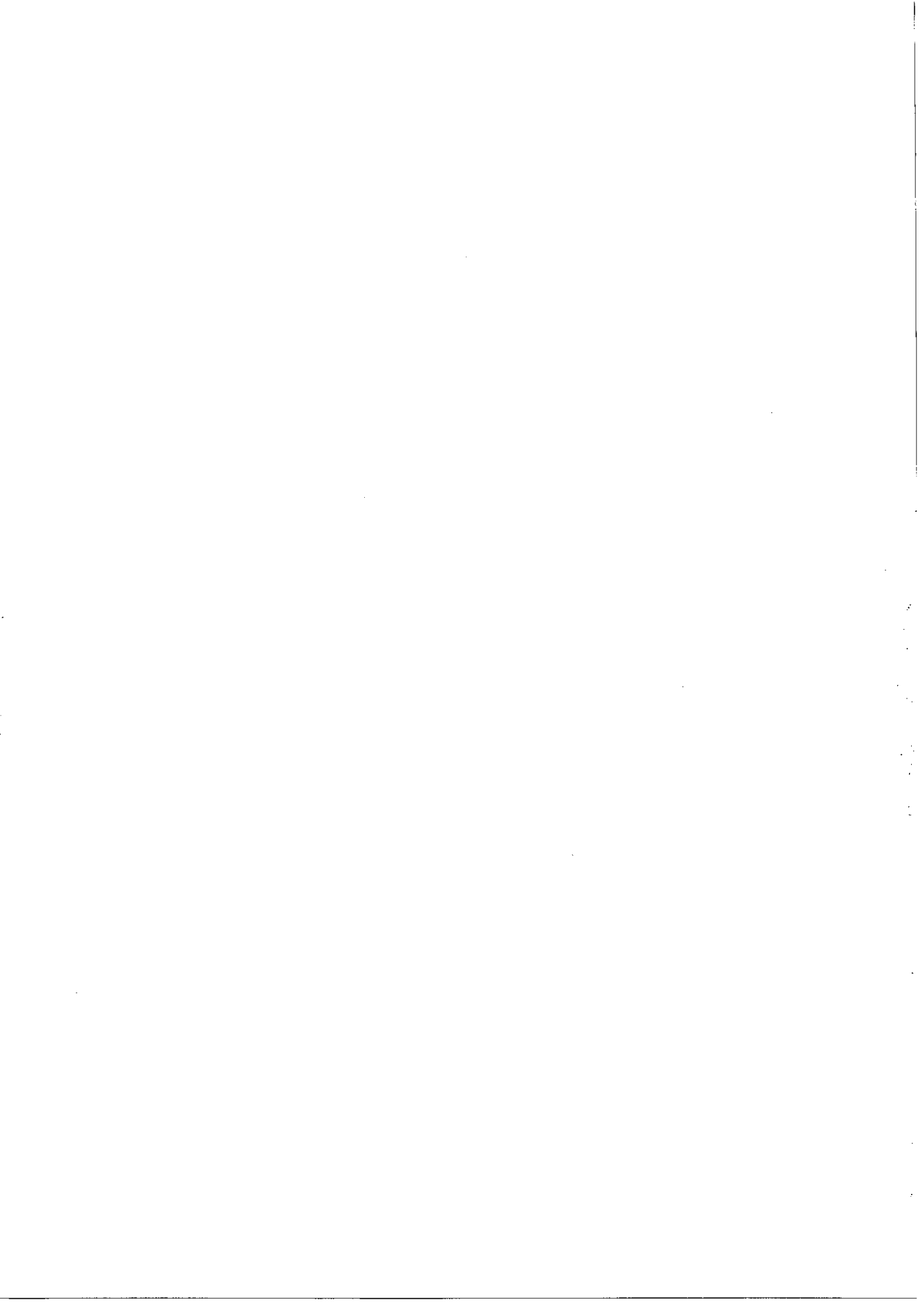
I also enclose a copy of a letter from York Diocesan Board of Education regarding the Diocese of York Annual Education Conference on 2 July 2008, which I have been asked to circulate to all SCARE members.

If you require any further assistance, please contact Catherine Train on (01482) 393206.

Yours sincerely

for Sue Lockwood
Director of Corporate Resources

Encs



STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

Please note that the next meeting of SACRE will take place on Wednesday May 7th 2008, from 4.00 p.m. – 6.00 p.m.

The venue for the meeting is Room 1 at County Hall, Cross Street, Beverley.

AGENDA

PART 1 – AGM BUSINESS

- | | | |
|----|-------------------------------|-------|
| 1. | Election of Chair | NJ |
| 2. | Election of Vice-Chair | Chair |
| 3. | SACRE Constitution (enclosed) | Chair |

PART 2 – ORDINARY BUSINESS

- | | | |
|-----|---|-------|
| 4. | Welcome and apologies | Chair |
| 5. | Minutes of the meeting held on 6 th February 2008 – to approve as a correct record (enclosed) | Chair |
| 6. | Matters arising from the minutes | Chair |
| 7. | NASACRE Toolkit (previously circulated – SACRE members are asked to bring their copy to the meeting). | Chair |
| 8. | Diocesan Inspection Outcomes (enclosed) | Chair |
| 9. | Community Cohesion | SH |
| 10. | Faith2faith Project | SH |
| 11. | SACRE Membership | Chair |
| 12. | Monitoring on-line survey | SH |
| 13. | Spirit of the School – update | JS |
| 14. | Any other business | Chair |
| 15. | Dates of future meetings | Chair |

Any queries about this agenda should be addressed either to the Chair or to Mr N Jones, School Improvement Adviser, County Hall, Beverley, HU17 9BA
Tel: 01482 392409: e-mail: noel.jones @eastriding.gov.uk



**EAST RIDING OF YORKSHIRE STANDING ADVISORY COUNCIL ON
RELIGIOUS EDUCATION (SACRE)**

3

CONSTITUTION

The Standing Advisory Council on Religious Education (SACRE) is established in accordance with Sections 390-399 of the Education Act, 1996, by the East Riding of Yorkshire Council acting as Local Education Authority (hereafter called the 'Authority').

1. MEMBERSHIP

The members of the SACRE (other than co-opted members or any member representing grant maintained schools) shall be appointed by the Authority so that they shall represent the following groups:

1.1 Group A Christian and other denominations

The Free Churches	3
The Roman Catholic Church	1
Buddhism	1
Hinduism	1
Islam	1
Judaism	1
Sikhism	1

1.2 Group B The Church of England

Three representatives from the York Diocese and one representative from the Sheffield Diocese.

1.3 Group C Associations representing teachers

ATL	1
NAHT	1
NASUWT	1
NUT	1
PAT	1
SHA	1

1.4 Group D The Local Educational Authority 4

1.5 Co-opted Members 4

(who must not be a member of any of the other Group represented on the Committee)

2. TERMS OF OFFICE

2.1 The members of the SACRE shall serve from the date of their appointment until their successors are appointed by the Authority. They shall be eligible for re-appointment.

2.2 A member may resign at any time.

2.3 A member of the SACRE appointed by the Authority may be removed from membership by the Authority if in its opinion he or she ceases to be representative of the denomination or association which he or she was appointed to represent or (as the case may be) of the Authority itself.

2.4 The validity of the proceedings of the SACRE or of any of its representative groups, shall not be affected by a vacancy in the membership or on the grounds that a member does not at the time represent the denomination or association he or she was appointed to represent.

3. DUTIES AND POWERS

3.1 The SACRE shall advise the Authority on such matters connected with religious worship in County schools and the religious education to be given in accordance with an Agreed Syllabus as the Authority may refer to it or as it may see fit.

3.2 In particular, the SACRE shall advise on methods of teaching, the choice of materials and the provision of training for teachers.

3.3 The SACRE shall, on an application made by a headteacher of any county school which is in the Authority's area and in relation to which Section 379 of the Education Act 1996 applies, after consultation with the governing body, consider whether it is appropriate for the requirement for Christian collective worship to apply in the case of that school, or in the case of any class or description of pupils at that school. The SACRE shall arrive at its decision and communicate it to the headteacher in accordance with the provisions of Sections 394-396 of the Education Act 1996.

3.4 The SACRE shall request for its consideration:

- a) Reports from OFSTED that refer to religious education and collective worship in schools within the East Riding of Yorkshire.

- b) copies of Diocesan Inspection Reports on denominational religious education and collective worship in schools within the East Riding of Yorkshire.

3.5 The representative groups on the SACRE, other than that representing the Authority, may at any time require a review of any Agreed Syllabus for the time being adopted by the Authority.

3.6 The SACRE shall each year publish a report on its proceedings and those of its representative groups. The report shall specify any matters on which the SACRE has given advice to the Authority and the reasons for offering the advice.

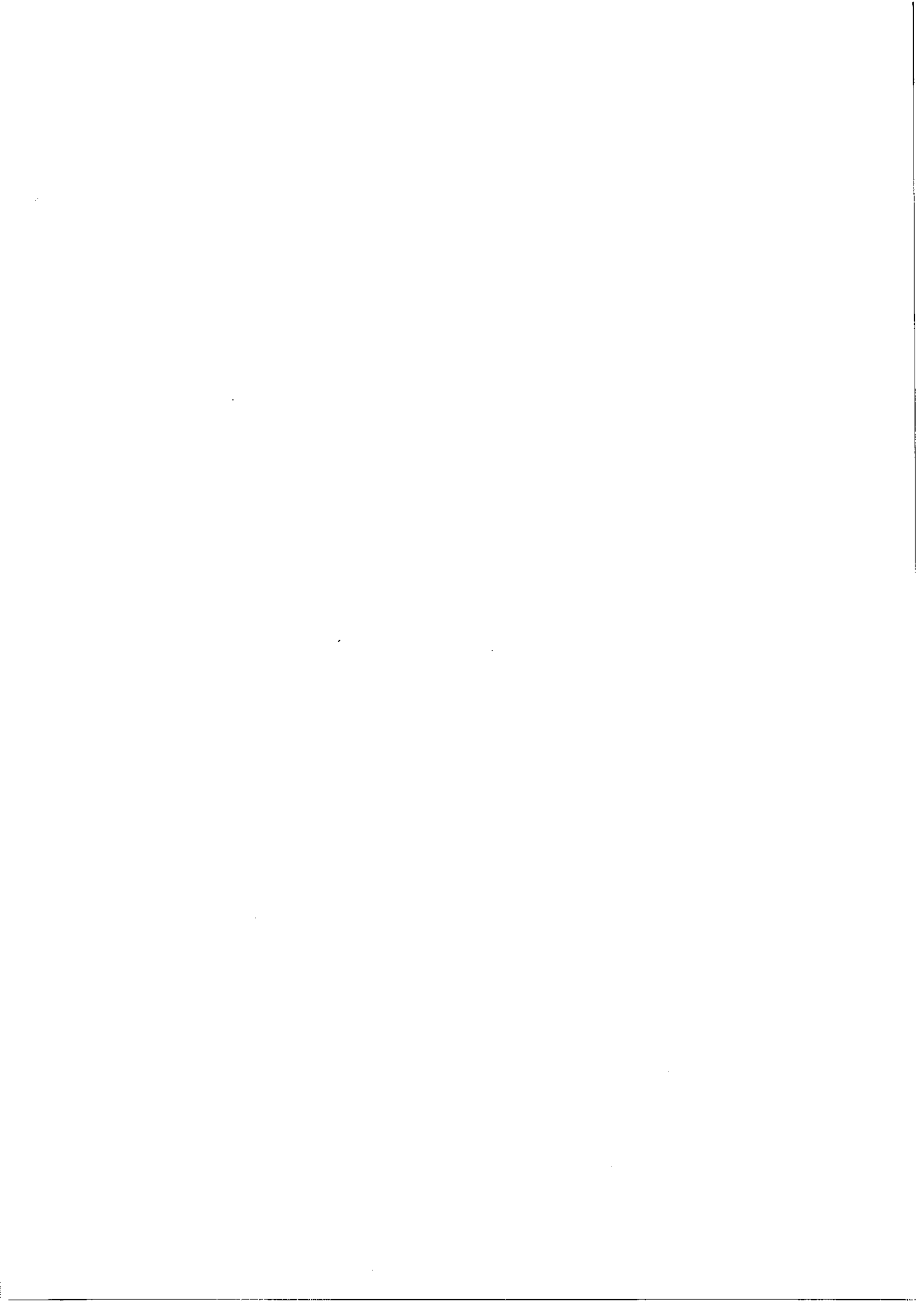
3.7 The SACRE shall take any action assigned to it by the Authority in relation to the consideration of collective worship or religious education in compliance with Sections 391-396 of the Education Act 1996.

4. **PROCEDURES**

4.1 The SACRE shall elect, annually, a Chairperson and Vice Chairperson from among its members by voting in accordance with clause 4.2 (below).

4.2 On any question to be decided by the SACRE only the representative groups A, B, C and D on the SACRE shall be entitled to vote, and each group shall have a single vote. Co-opted members do not have a vote. Decisions within a group about how that vote is to be cast do not require unanimity. Each group needs to regulate its own proceedings, including provision for resolving deadlock.

- 4.3 The SACRE shall regulate its own proceedings and may establish committees for specified purposes. Such committees may include persons who are not themselves members of the SACRE. In any matter which fails to be decided by the members of any particular category, the members of that category may regulate their own proceedings.
- 4.4 The SACRE shall determine the frequency of its meetings so long as it meets on no fewer than three occasions in any academic year.
- 4.5 The Director of Lifelong Learning or his representative(s) shall be entitled to attend all meetings of the SACRE and any committees it may establish and to speak but not to vote.
- 4.6 The Clerk to the SACRE shall be provided by the Director of Lifelong Learning.
- 4.7 The quorum for meeting shall be five members representing three voting groups.
- 4.8 Meetings of SACRE shall be open to the public, but the public may be excluded from the meeting in the event of SACRE agreeing that a matter under discussion should be considered in private.
- 4.9 The costs of operating the SACRE, any committees it may establish, and an Agreed Syllabus Conference shall be met by the Authority.
- 4.10 The SACRE constitution shall be reviewed at least every four years.



EAST RIDING OF YORKSHIRE COUNCIL

STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

6 FEBRUARY 2008

PRESENT: Mr D Thacker (in the Chair), Dr J Bennett, Mrs I Butterfield, Councillor C Chadwick, Dr B Duerden, Reverend J Evans, Mr D Hardwick, Mrs Sue Holmes, Mrs A Ingham, Mr N Jones, Mr H Nind, Councillor D Rudd and Mr M Westerman.

Apologies: Apologies for absence were received from Councillor B Beck-Taylor and Councillor P Davison.

The Clerk (Catherine Train) introduced newly appointed SACRE members: Dr Duerden representing Group A *Christian and other Religious Denominations*, Mrs Butterfield and Mr Hardwick representing Group B *Church of England*, Mrs Ingham representing Group C *Teacher Associations*, and Councillor Chadwick representing Group D *Local Authority Elected Members*.

ACTION

126 MINUTES - Agreed - That the minutes of the meeting held on 17 October 2007 be confirmed as a correct record and signed by the Chairman.

127 MATTERS ARISING - The following matters were reported.

- (i) **SACRE Membership** - It was noted that Mrs Rowan Blake-James has agreed to join Committee A as the Roman Catholic representative, subject to a letter of confirmation being received from the Diocese. It was noted that Mrs Carol Ryan has been invited to join the membership of SACRE as a co-opted member, but has declined to do so due to her current work commitments. Mrs Ryan asked that her thanks be recorded for the offer of the position.
- (ii) **Outcomes of recent OFSTED Subject Inspections** - Noel Jones confirmed that letters had been sent to The Snaith School, Swanland Primary School and Cottingham High School commending the outcome of their inspection results.
- (iii) **Outcomes of recent Section 48 Diocesan Inspection Reports** - Noel Jones confirmed that he had written to Kilham CE Primary School, Pocklington CE Infant School, St Mary's Roman Catholic Primary School (Market Weighton), Barmby Moor CE Primary School, Garton on the Wolds CE Primary School, Sigglesthorpe CE Primary School, Sledmere CE Primary School and Easington CE Primary School commending them on their inspection results.
- (iv) **Parental Concerns** - Noel Jones tabled a briefing paper entitled *Withdrawal from Religious Education Lessons*, produced as guidance for schools when parents make a request for their child to be withdrawn from religious education lessons. Noel Jones reported that the guidance was based on the Schools Standards and

Framework Act 1998 and on advice produced by NASACRE (copy of document appended to the minutes).

The content of the document was discussed and Dr Duerden suggested an amendment to paragraph 7 to read 'the Headteacher should offer to meet with parents'.

Agreed - (a) That Noel Jones and Sue Holmes prepare a draft guidelines for circulation to schools, incorporating the amendment suggested by Dr Duerden;

NJ/SH

(b) that the draft guidelines be brought back to the next meeting for approval, and

NJ/SH/CT

(c) that thanks be recorded for the work undertaken by officers in producing the briefing paper.

128 PUBLIC ACCESS TO SACRE MEETINGS - Catherine Train, Senior Committee Manager, reported that she had contacted NASACRE for advice on opening meetings to members of the public and that NASACRE have advised that meetings should be open to the public. Catherine Train confirmed that she had also consulted DFE circular 1/94 (issued on 31 January 1994) relating to Religious Education and Collective Worship.

Catherine Train explained that in order for SACRE meetings to be held in public, the future circulation of the agenda would need to be expanded to include Customer Service Centres and Libraries and that consideration would need to be given to a suitable venue accessible to members of the public.

In response to a question, Catherine Train confirmed that in certain circumstances, if required, the agenda could be divided into two parts allowing for private discussion when it is felt to be more appropriate for matters under discussion to be considered in private. It was acknowledged that this occurrence would be relatively rare in the case of SACRE.

Catherine Train confirmed that, should SACRE members wish, future agendas can be published on the RE Home Page of the East Riding of Yorkshire Council website together with minutes and reports.

Agreed - (a) That future SACRE meetings be open to members of the public;

(b) that Catherine Train, Noel Jones and Sue Holmes review the future circulation of the SACRE agenda;

NJ/SH/CT

and (c) that the next meeting be held at County Hall, Beverley,

(d) that thanks be recorded to the Clerk for her report.

129 SACRE CONSTITUTION - A draft document was tabled for SACRE

members' consideration and comments.

Agreed - (a) That SACRE members submit their comments to Noel Jones, and

All

(b) that the SACRE Draft Constitution be placed on the agenda for the next meeting for formal approval.

NJ/CT

130 ANNUAL SACRE REPORT - Noel Jones reported that comments received from SACRE members had been taken into consideration before a final version of the Annual Report had been submitted to meet the QCA deadline.

It was noted that a new format for annual reports is to be launched during 2008 and this will fit with the requirements of the NASACRE toolkit.

An example of the new format produced by Cornwall County Council was tabled for SACRE member's information.

Agreed - That thanks be recorded for the work undertaken by Noel Jones and Sue Holmes on the Annual Report.

131 SIAS INSPECTIONS - OUTCOMES OF RECENT S48 DIOCESAN INSPECTIONS - Noel Jones presented inspection reports in respect of Burton Agnes CE Primary School, Fangfoss St Martin's CE Primary School, Riston CE Primary School, Sproatley Endowed CE Primary School and Wetwang CE Primary School.

Agreed - (a) That Burton Agnes CE Primary School be highly commended on its inspection results;

(b) that the inspection results from Fangfoss St Martin's CE Primary School be highly commended;

(c) that the inspection results from Riston CE Primary School be commended;

(d) that SACRE members note the progress made, and look forward to further progress, at Sproatley Endowed CE Primary School;

(e) that the inspection results from Wetwang CE Primary School be commended, and

(f) that letters be sent by Noel Jones to all the schools on the outcome of their inspection results.

NJ

132 HMI FINDINGS - Noel Jones reported on the overall outcomes achieved in primary and secondary schools across Hull and the East Riding following HMI RE Subject Inspections in Spring Term 2007.

SACRE members were informed that some additional work is to be undertaken to embed the agreed syllabus within East Riding Schools.

Agreed - (a) That the report be received and noted, and

(b) that a letter be sent to secondary Heads within the East Riding of Yorkshire regarding the positive outcome achieved.

133 HOLOCAUST MEMORIAL DAY - Sue Holmes tabled a copy of the Holocaust Memorial Day 2008 pack for SACRE members' information.

Mr Thacker outlined his attendance at the Holocaust commemoration stating that he had very much enjoyed the event which raised awareness of ongoing problems within the world.

Sue Holmes reported that consideration was being given to the 2009 event and as a possible alternative to a secondary school, it was suggested that a cluster of primary schools could be involved in the organisation and delivery.

Agreed - That Noel Jones write a letter of thanks to Howden Secondary School on behalf of SACRE members.

134 FAITH2FAITH PROJECT – SPIRIT OF EAST YORKSHIRE

- (i) **Update** - Sue Holmes reported that work was underway towards the next Hull and East Riding *faith2faith* event to be held on 11 and 12 November 2008 at Bridlington Spa. It was noted that a range of guests will be invited to the previous evening event and a number of workshop sessions are to be arranged for pupils on the curriculum day.

It was noted that a number of schools have been invited to submit a presentation for the conference and that the SIS ICT Team has offered 3 days paid technical support towards the event.

It was reported that £2,000 has been allocated from the SACRE budget towards *faith2faith* over the next 2 years. The Development Education Centre (Hull) undertakes the administration.

SACRE members were informed that Sue Holmes had been contacted by a number of other authorities requesting details of the work being undertaken in Hull and the East Riding of Yorkshire. It was noted that Portsmouth Youth Diversity Forum had shared information with Sue Holmes on events held in Portsmouth and potential funding streams. The setting up of a video conference between the young people of East Yorkshire and Portsmouth to share information and experiences, is being investigated.

- (ii) **Funding** - It was reported that a new NASACRE bid for funding of £5,000 towards the *faith2faith* project in the East Yorkshire is to be submitted for 2008-9.

135 COMMUNITY COHESION - Sue Holmes confirmed that she had attended three meetings of the Community Cohesion Forum to date. The

Forum is attended by a range of agencies including the Police and Fire Services and the PCT.

Sue Holmes reported that the Migrant Worker Action Plan and the Gypsy and Traveller Strategy and Action Plan had been submitted to the Corporate Management Team during October 2007 for approval. However, it was felt Officers should undertake further work to ensure that duplication across services is avoided and to identify and address any potential gaps.

Sue Holmes reported that the Policy Team had devised bullet points relating to faith issues including priorities for faith. Sue Holmes stated that she had been asked to bring the information back to SACRE members for discussion and comments.

Agreed - (a) That SACRE members' concern regarding the lack of consultation regarding faith issues identified within the Community Cohesion Strategy be recorded, and

(b) that SACRE be represented at the next meetings of the Community Cohesion Forum by Noel Jones, Sue Holmes or David Thacker. **NJ/SH/DT**

136 SPIRIT OF THE SCHOOL UPDATE - Agreed - That this item be placed on the agenda for consideration at the next meeting. **CT**

137 QCA AND NASACRE ADVICE - Sue Holmes outlined her attendance at the NASACRE Conference in December 2007 which had been attended by Jim Knight MP. Sue Holmes reported that the conference had been positive and she tabled a copy of Jim Knight's consensus speech. SACRE members were informed that the Government has committed an additional £1 million over the next 3 years for RE.

It was noted that provisional guidance relating to the implementation of the national framework when revising agreed syllabuses had been issued by QCA at the Conference.

Agreed - That the report be received and noted.

(Mr Thacker left the meeting and Mr Jones took the Chair).

138 RE MONITORING UPDATE - Sue Holmes reported that the East Riding RE online survey is in its second year. She stated that the information provided through the survey is assisting the future planning of support for the delivery of RE in the classroom.

Sue Holmes confirmed that she had undertaken a number of school visits to address some of the issues arising associated with RE subject leadership. Feedback received from teaching staff had given a positive indication that schools value the support given by SACRE.

Agreed - That a report on the outcome of the 2007-8 online survey be placed on the agenda for consideration at the next meeting. **SH/CT**

139 NASACRE TOOLKIT - Agreed - (a) That the item be placed on the **CT**

agenda for consideration at the next meeting, and

(b) that Sue Holmes produces a copy of the self-evaluation judgements already made by the East Riding SACRE.

SH

140 BRITISH HUMANIST ASSOCIATION LOCAL AUTHORITY GUIDANCE - A guidance paper produced by the British Humanist Association for Local Authorities entitled *Equality for the Non Religious* was presented for SACRE members' information.

It was reported that the British Humanist Association has appointed Tim Stevenson as a Local Development Volunteer Officer for the East Riding of Yorkshire. SACRE members were asked to note that Mr Stephenson has made a request to join the membership of the East Riding of Yorkshire SACRE. Noel Jones was asked to seek clarification from NASACRE and from the Local Authority's Legal Department as to the position regarding Humanists joining a the SACRE.

NJ

Agreed - That the Local Authority Guidance *Equality for the Non Religious* produced by the British Humanist Association be noted.

141 ANY OTHER BUSINESS

(i) **Circular 1/94 - Agreed** - That Noel Jones and Catherine Train report back on the legal requirements for the appointment of SACRE members.

NJ/CT

(ii) **Agreed Syllabus** - Sue Holmes reported that the agreed syllabus is out of print; however it may be downloaded from the East Riding RE website at www.reweb.org.uk.

(iii) **SACRE Leaflet/Joint SACRE Development Plan - Agreed** - That Sue Holmes and Noel Jones circulate to newly appointed members the leaflet entitled *What is SACRE?* which includes the joint Development Plan for Hull and East Riding SACREs.

SH/NJ

142 DATE AND TIME OF NEXT MEETING - It was confirmed that the next meeting will take place at 4.00 pm on 7 May 2008, venue to be confirmed.

Additionally, it was noted that a joint SACRE meeting with Hull will take place on 19 March 2008 at 4.30pm at the Willerby Reform Synagogue. Members who wish to look around the synagogue before the meeting are advised that it will be open from 3.30pm.

It was proposed that a further meeting be held on 23 October 2008 subject to the publication of the Council's Municipal Timetable for 2008/09.